



Outlook 2007 All-in-one Desk Reference For Dummies

By Jennifer Fulton, Karen S. Fredricks

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Outlook 2007 All-in-one Desk Reference For Dummies, Jennifer Fulton, Karen S. Fredricks, * Nine minibooks spanning more than 800 pages make this an indispensable guide for Outlook power users* Covers the new Outlook interface and features and offers detailed coverage of Outlook tools, techniques, and tricks* Minibooks include: Outlook basics; e-mail, RSS, and news; personal information management; managing and controlling information; collaboration; functional forms; VBA programming; managing business information; and maintenance, management, and troubleshooting* Office has more than 120 million users worldwide-90 percent of the business productivity software market-and most of these users look to Outlook for e-mail, calendaring, and personal information management.



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